

Kathy's Tax Service, LLC

Self-Employment Income – 2020 Tax Year

Paula's SavTax

<i>First Name</i>	<i>M.I.</i>	<i>Last Name</i>	<i>Social Security Number</i>

Business / Occupation: _____

Gross Income: \$ _____ (Note: Amount must be in dollars and cents)

Do you have evidence to support your Gross Income? **Yes** **No** Check all applicable:
 Bank statements receipts 1099s calendar ledger notebook appointment book other

Business Expenses: \$ _____ (Note: Amount must be in dollars and cents)

Do you have evidence to support your Business Expenses? **Yes** **No** Check all applicable:
 Bank statements receipts 1099s calendar ledger notebook appointment book other

Business Expenses	\$ Amount	Other Expenses	\$ Amount
<i>Advertising</i>		<i>Rent – Building</i>	
<i>Insurance</i>		<i>Rent – Equipment</i>	
<i>Bank Fees/Credit Card Fees</i>		<i>Repairs and Maintenance</i>	
<i>Cellphone</i>		<i>Research (books, trade publications)</i>	
<i>Commissions & Fees</i>		<i>Shipping, Postage, Courier Service</i>	
<i>Contract Labor</i>		<i>Show Fees</i>	
<i>Dues & Subscriptions</i>		<i>Small Tools</i>	
<i>Education – Job Related</i>		<i>Supplies (safety, cleaning, general shop)</i>	
<i>Gifts – Business Related</i>		<i>Tax Preparation/Accounting/ Legal Fees</i>	
<i>Insurance</i>		<i>Phone</i>	
<i>Interest – Mortgage</i>		<i>Tips & Gratuities</i>	
<i>Interest – Other</i>		<i>Travel – Airfare / Train fare</i>	
<i>Legal / Professional Fees</i>		<i>Travel – Auto Rental / Taxi / Bus</i>	
<i>Meals</i>		<i>Travel - Hotels</i>	
<i>Office Expense</i>		<i>Utilities</i>	
<i>Parking & Tolls</i>		<i>Other</i>	

Did you purchase any equipment over \$2500 for your business in 2020? **Yes** **No** If yes, please list items below

<i>Description:</i>	<i>Date Acquired</i>	<i>Price</i>	<i>Business Use %</i>

Miles related to Self-Employment: **Note:** *In order to expense miles you must have written evidence or the IRS will not allow the deduction.* Do you have WRITTEN evidence to support the miles claimed? **Yes** **No**

Business Miles _____ Commuting Miles _____ Other Miles _____

Signature: _____

Date: _____