

Kathy's Tax Service, LLC

Self-Employment Income – 2023 Tax Year

<i>First Name</i>	<i>M.I.</i>	<i>Last Name</i>	<i>Social Security Number</i>

Business / Occupation: _____

Gross Income: \$ _____ (Note: Amount must be in dollars and cents)

Do you have evidence to support your Gross Income? Yes No Check all applicable:
 Bank statements receipts 1099s calendar ledger notebook appointment book other

Business Expenses: \$ _____ (Note: Amount must be in dollars and cents)

Do you have evidence to support your Business Expenses? Yes No Check all applicable:
 Bank statements receipts 1099s calendar ledger notebook appointment book other

Business Expenses	\$ Amount	Other Expenses	\$ Amount
<i>Advertising</i>		<i>Rent – Building</i>	
<i>Insurance</i>		<i>Rent – Equipment</i>	
<i>Bank Fees/Credit Card Fees</i>		<i>Repairs and Maintenance</i>	
<i>Cellphone</i>		<i>Research (books, trade publications)</i>	
<i>Commissions & Fees</i>		<i>Shipping, Postage, Courier Service</i>	
<i>Contract Labor</i>		<i>Show Fees</i>	
<i>Dues & Subscriptions</i>		<i>Small Tools</i>	
<i>Education – Job Related</i>		<i>Supplies (safety, cleaning, general shop)</i>	
<i>Gifts – Business Related</i>		<i>Tax Preparation/Accounting/ Legal Fees</i>	
<i>Insurance</i>		<i>Phone</i>	
<i>Interest – Mortgage</i>		<i>Tips & Gratuities</i>	
<i>Interest – Other</i>		<i>Travel – Airfare / Train fare</i>	
<i>Legal / Professional Fees</i>		<i>Travel – Auto Rental / Taxi / Bus</i>	
<i>Meals</i>		<i>Travel - Hotels</i>	
<i>Office Expense</i>		<i>Utilities</i>	
<i>Parking & Tolls</i>		<i>Other</i>	

Did you purchase any equipment over \$2500 for your business in 2023? **Yes** **No** If yes, please list items below

<i>Description:</i>	<i>Date Acquired</i>	<i>Price</i>	<i>Business Use %</i>

Miles related to Self-Employment: Note: In order to expense miles you must have written evidence or the IRS will not allow the deduction. Do you have WRITTEN evidence to support the miles claimed? Yes No

Business Miles _____ Commuting Miles _____ Other Miles _____

Signature: _____

Date: _____